

<b>NAVY EXCHANGE GREAT LAKES REQUEST FOR PHOTO SERVICES</b>		Control #	Date:
Requesting Activity and Address X		Career Counselor	Phone #
		X	X
		Cardholder Name	Phone #
X		X	X
Name of Requestor	Phone #	Approving Official Sig.	Phone #
X	X		X
Description of Service Required X		<b><i>The material requested is hereby certified as being official work and essential to mission accomplishment.</i></b>	
PHOTOS			
# of Rolls	Size of Photo	# of Copies	Total
COST			
Quantity	Description	Unit Price	Amount
		TOTAL COST	
SERVICES OFFERED & PRICES		Special Remarks	
Staff Photos			
4 x 5	\$1.25		
5 x 7	\$2.50		
8 x 10	\$7.00		
Passport/ Immigration	\$7.00		
Event Photos	\$25 Per Roll		
Digital Output (Limited)			
Image scanned & placed on disc (jpeg or tiff)	\$15.00		
Additional Images	\$5.00		
Name of Person Performing Service			